

## Vendor Relations

The Fulton County Department of Purchasing & Contract Compliance offers the following services for vendors interested in doing business with Fulton County Government.

2009 Upcoming Procurement Opportunities - Here you will find a list of Fulton County Government departments upcoming procurement opportunities for the year. [Click here to view.](#)

Vendor Self Service Online Application - Completion of the Vendor Self Service online application enables vendors to self-register their business on the Internet at anytime. It allows vendors to identify all of the products and/or services they can provide to Fulton County and allows vendors to receive e-mail notifications about bid opportunities. Completion of the online application will help expedite vendor requests and ensure the best customer service possible for your firm. Prior to registering your business through our on-line application we encourage you to follow the instructions in our Vendor Quick Registration Guide. The Vendor Quick Registration Guide is a twelve step instruction guide that will assist you in registering on-line quickly and easily. [Click here to download the guide.](#)

Vendor Training Classes - The Department of Purchasing & Contract Compliance provides the following workshop training to vendors who want to do business with Fulton County Government and want to understand the procurement process. Training will be held in the Fulton County Government Center, Department of Purchasing & Contract Compliance at 130 Peachtree Street, S.W., Suite 1168, Atlanta, Georgia 30303, from 9:00 a.m. until 10:30 a.m. Time is allotted for questions and answers. There is no cost for training.

### Workshop Training

- Vendor Orientation
- Vendor On-Line Bidding
- How To Respond To RFP
- Bonding & Insurance Training Series
- General Overview of Surety Bonding

Vendor Quarterly Newsletter In an effort to keep you informed the Department of Purchasing & Contract Compliance Quarterly Newsletters will provide information about upcoming events, such as vendor fairs, conferences, training workshops, as well as legislative updates and/or policy changes that affect you. Realizing the impact your business has on the growth and prosperity of Fulton County, it is important to us that we provide you with useful information and resources.

### 2009 Vendor Newsletters

#### 1st Quarter Newsletter

#### 2nd Quarter Newsletter

**W-9 Form** A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to IRA.

**Vendor Guide** - "Tap into Business Opportunities with Fulton County Government". This document is a quick reference of the procurement process, designed to assist vendors in conducting business with Fulton County. Realizing the impact your business has on the continued growth and prosperity of Fulton County, it is important to us that this resource be useful and informative.

**Frequently Asked Questions** - Find answers about vendor relations, Fulton County procurement process and vendor registration.

**Georgia Procurement Registry** - This free web-base advertising site advertise contract opportunities for state and local governments and vendors full access and equal opportunities to compete for publicly spent dollars.

**Contract Compliance** - Contract Compliance establishes policies and procedures to ensure equal opportunity for all businesses wishing to do business with Fulton County. Contract Compliance also promotes and administers activities and procedures for outreach that afford equal business opportunities for small business enterprises. The program is designed to build a bridge between the majority business, community, other state, federal and county agencies and the small, minority and female business community.

**New State Requirements For Contractors License** - This link will provide contractors with information regarding Georgia's new residential and general contractor licensing law which will go into effect on January 1, 2008. Recent legislation requires residential and general contractors to be licensed in the state of Georgia.

**National Institute of Government Purchasing Codes** - This document enables vendors to download the document that contains over 8000 purchasing commodity codes and search for a specific commodity description.